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Computer Applications is an introductory course intended for all students before graduation in order to develop proficiency in the use of computers and applications as well as an understanding of technology concepts underlying hardware, software, connectivity and power typing skills. Course work will focus and expose students to the internet, e-mail, word processing, spreadsheet, javascript and graphics applications. In addition, students will explore digital citizenship topics, foundational programming skills, and the basics of computer science. Students may earn college credits at Holyoke Community College through an articulation agreement upon admission.

About Mr. Sheehan: I have taught science at Easthampton High School for 21 years. I went to graduate school at the University of Massachusetts, Amherst and earned two masters' degrees in chemistry and education. I designed educational computer simulation programs to teach chemistry concepts. I also worked at Monsanto in the chemical research and development division making a plastic interlayer that makes automobile windshields safer during vehicular collisions.

Requirements:

- Computer with Internet connection.
- Students are expected to devote some time outside of class completing assignments or studying.

Daily Behavioral Expectations:

1. Students will follow all EHS student handbook rules.
2. Students will treat others with respect.
3. Students will arrive at Zoom sessions on time and participate fully and respectfully with a growth mindset. For remote schedule C block starts at 11:30 AM.
4. Students will not engage in distracting off task behavior.
5. Students will be held responsible for loss or damage to school materials.
6. Infraction of above will result in a private discussion and may involve consequences.

Assessment:

Quarter Grades: Assignments & Projects: 60%
Quizzes: 40%

PowerSchool Portal:

- Can be accessed through the district website: <https://ps.epsd.us>
- Grades for assignments will be posted within two weeks of the assignment due date.
- If an assignment is late it may take up to two weeks from the time submitted to post it.

Extra Help:

Students needing extra help can ask questions during the flex time or can set up another time by contacting me by email.

Redoing Assignments: Opportunities will be given to correct assignments for a higher grade.

Retake Quiz Policy:

1. Retakes are given when classes are not in session (flex time or after 2:05 P.M.).
2. The new grade is calculated by taking the higher grade.

Make up Policy:

1. Students who have been absent are required to make-up missed assignments.
2. Students have two, (2) school days from the absence to make up assignments, unless another date is arranged with the teacher.
3. Students should check Google classroom for the assignments missed.
4. If students have any questions, the teacher should be contacted by email.

Cheating Policy:

Students are expected to do their own work and uphold an academic code of honor, even if working on a team. If there is positive evidence of cheating, consequences will be applied to all students involved according to the policies outlined in the student handbook.

STUDENTS PLEASE FILL OUT THE AREA BELOW.

Please respond in the shaded area. I have read the course policies. I am aware of the standards set forth and I understand the consequences for not meeting the regulations. Please respond in the shaded area.

Student Signature: Type First Name & Last Name	
Date: Today's Date	