

## Requirements:

- The following materials are required for each class: 3-ring binder (or folder & notebook) and pen (or pencil).
- Students are expected to devote some time outside of class completing homework assignments, lab assignments, or studying.
- Students are expected to have good attendance and follow the school's attendance policy.

## Daily Behavioral Expectations:

1. All school rules apply to this course (see [Student Handbook](#) for details).
2. Students will treat others with respect.
3. Students will arrive to class on time, sit in their assigned seats, and work diligently throughout the class.
4. Students will only use approved digital devices in class and when completing assignments.
5. Students will only use hardware, equipment and chemicals when authorized and according to procedures outlined.
6. All laboratory safety rules must be followed. Students will be removed from labs if classroom behavior is unacceptable.
7. Students will be held responsible for any damages incurred to school materials.
8. Infraction of above will result in a private discussion and may involve consequences.

## Assessment:

The following formula is used to calculate quarter grades.

- **Quizzes: 40%** - Measures knowledge comprehension and problem-solving skills for a unit.
- **Class Assignments & Labs: 60%**
  - **Labs** - will demonstrate theories and concepts that have been or will be covered. Students may be required to answer pre-lab questions, provide data, answer post-lab questions and provide a conclusion analyzing the results of the experiment. A fraction of the student's lab grade will consist of adherence to safety regulations and clean up.
  - **Assignments** - will give students the opportunity to demonstrate competence of specific skills.
- **Projects:** May be assigned at various points in this course. These assignments will be worth an assignment or quiz grade depending upon the difficulty and time investment.
- **Final Exam: (20% of Semester Grade)** The final is required.

## PowerSchool Parent Portal:

- Can be accessed through the high school web site: <http://ps.epsd.us/public>
- Grades for assignments will be posted within two weeks of the assignment due date.
- If an assignment is late it may take up to two weeks from the time submitted to post it.

**Extra help:** Students needing extra help should make an appointment by notifying me at least one (1) day in advance to stay after. In addition, it is the student's responsibility to notify and seek parental permission to stay after school. It is in the student's best interest to seek extra help when difficulties arise because future topics require knowledge of previous units.

## Re-Take Policy for Quizzes

1. One re-take is permitted for each quiz.
2. **Re-takes are not given during school hours.**
3. The new quiz grade is calculated by averaging the re-take grade twice along with the original quiz grade.
4. Students have **two (2) weeks** to re-take a quiz from the date of the administration of the original assessment.
5. Homework assignments, labs, and projects cannot be re-taken.

## Make up Policy:

Students who have been absent are required to make-up missed work. The student handbook states that students have two (2) days from the absence to make up any missed work, unless the student arranges another date with the teacher. If a student is going to be out of school for more than 2 days, he/she should contact the guidance office secretary to arrange for their work to be brought to the guidance office. The student is responsible for having someone pick up his/her homework assignments.

## Cheating Policy:

All students are expected to do their own work and uphold an academic code of honor. Cheating on tests, quizzes or other assignments will not be tolerated. If there is positive evidence of cheating, then all parties involved will receive a grade of zero with **no opportunity** for make-up.

**EPSD Moodle:** Course materials are on the Moodle server.

- **Students** must use their own Moodle account issued to them to post or do graded assignments.
- **Parents** can look at course materials by going to: <http://moodle.epsd.us> and click on 'login as a guest' button. Click on EHS Science Department, click on the Forensic Science course and put in the password: **(disclosed on paper copy)**.



### Parent/Guardian Expectations:

EHS cannot meet your child's entire academic, social and physical needs alone. I need **your support** to meet the following guides as it is in the best interest of your child to do so.

- ✓ Promote good attendance at EHS.
- ✓ Provide encouragement and an environment for completing assignments and meeting student goals.
- ✓ Monitor your student's grades on the Parent Portal and let your student monitor their grade as well.
- ✓ Arrange transportation if your child needs to stay after school for extra-help or detention.
- ✓ Communicate any concerns to the teacher.
- ✓ Respond promptly to phone calls or conference requests.

Class Assignment

Due Date: Wednesday, January 31, 2018

Students and parent/caregivers must sign this page indicating that they have read the Course Policies and the Flinn Student Safety Contract and return it to class. It is recommended that students keep their Course Policy sheet and the Flinn Safety Contract for future reference.

I \_\_\_\_\_, a student of Mr. Sheehan's Chemistry class have read the course policies (print name)

and the Flinn Safety Contract. I am aware of the standards set forth and I understand the consequences for not meeting the regulations.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student e-mail address (please print)

I \_\_\_\_\_, being the parent/guardian of the above student have read the details of (print name)

the course policies. I am aware of my obligations and I understand that my student must follow the standards set forth. I also understand that I can get access to my child's grades through the PowerSchool Parent Portal <http://ps.episd.us/public> and I will give Mr. Sheehan two, (2) weeks to grade and post assignments to the grading system.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
E-mail address (please print)

\_\_\_\_\_  
Best Phone number to reach you

Questions:

Do you wear contact lenses? \_\_\_ Yes \_\_\_ No

Are you color blind? \_\_\_ Yes \_\_\_ No

Do you have allergies? \_\_\_ Yes \_\_\_ No

If so, list specific allergies \_\_\_\_\_

Please bring the following supplies to class:

- Pen or Pencil
- 3-Ring binder OR folder containing handouts given in class.

These items should be brought to class every day.

Forgetting materials shouldn't be an everyday routine but a rare occurrence during the semester. If this rare event happens, materials will be provided for students to borrow to complete assignments, only if extra supplies are available.